



Mount Eliza Secondary College

Use of Internet & Information Technology

Acceptable Use Agreement

ICT devices used within the college should only be used when directed by a teacher and for educational purposes. Access to the internet from both school and personal devices is dependent on the student and parent/guardian signing this agreement.

STUDENT AGREEMENT

I understand that the use of digital technologies and access to the Internet from Mount Eliza Secondary College must be responsible, ethical, lawful, and in support of educational research. I agree to the following:

- I will only use ICT devices within the college when directed by a teacher and for educational purposes.
- I will not capture videos or take pictures containing staff or students without their express permission.
- I will not upload, manipulate or share any images or videos containing anyone without their express permission.
- I will refrain from accessing any web page images, electronic files, newsgroups, chat groups, or other materials accessible with the Internet or the college network that would be considered offensive in the judgment of the College.
- I will be courteous and use appropriate language when communicating using digital technologies. I will refrain from using obscene, harassing or abusive language and will report any cases of such usage against me to my teacher, mentor, IT staff, library staff or the College Administration.
- I accept responsibility in regard to copyright protected material. Therefore, I will not download or redistribute software, games, music, graphics, videos or text unless authorized to do so by the copyright owner (usually this is the person or organisation that created the material).
- I understand that plagiarism (presenting someone else’s work as my own) is unacceptable. Therefore, I will list any downloaded material used in the preparation of assignments in a bibliography and clearly indicate where material has been directly quoted from another source.
- I will not have inappropriate software or other electronic files stored on my device or the internet. Inappropriate software is any file, but not limited to, those that potentially breach network security; games; viruses; images that are violent or sexually explicit; derogatory in nature or breach privacy regulations.
- I will not reveal personal information including names, addresses, credit card details and telephone numbers of myself or others via the Internet or school network.
- I will not damage ICT equipment, computer systems or computer networks. for example, by the creation or introduction via any means including; USB drives, email etc. of inappropriate software, viruses, physical abuse, removal of hardware, the altering of code or software configurations.
- I will not engage or aid in the spread of inappropriate emails, software, computer viruses, physical abuse, hardware removal, altering of codes or software configurations in the college.
- I will keep my log in password secure and not share my log-in password and I will not use other students’ log-in details to access the college network.

I understand that if I violate the terms of this agreement I will be denied all access to school computers and the Internet for a time to be determined by the College and I may face further disciplinary action as determined by the College.

Student Name: Form:

Signature: Date:

PARENT/GUARDIAN AGREEMENT

I agree to my son/daughterconnecting to the college network and using the Internet at school for educational purposes in accordance with the Student agreement above.

Parent Name:

Signature: Date: