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Year 11 & 12 Parent Payment Policy

Dear parent/guardian,

Mount Eliza Secondary College is looking forward to another great year of teaching and learning and would like to advise you of college's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to organise and coordinate rich, extensive programs outside of the traditional teaching and learning programs. Our literacy and numeracy ICT platforms allow teachers to differentiate curriculum, targeted at your child's learning point of need. These funds also support practical and science subjects to offer high quality projects and activities. Our Sporting Carnivals, Health and career incursions and more personalised experiences for small groups of students, rely on this support. The loss of these contributions will have an impact on the personalised approach to education that Mount Eliza Secondary College prides itself on, and why you chose this college for your child/children. Even though payments are voluntary, any curriculum contributions or other contributions we receive, enables us to provide the best possible opportunities for our all students. Mount Eliza Secondary College is an inclusive school where every child is supported and provided for. Your continued support allows us to create this environment in our college and the resources required.

For further information on the Department's Parent Payments Policy please see a one-page overview attached. Please make contact with us if you have any questions or queries.

Yours sincerely,

Danielle Vaughan
Principal

Andrew Gill
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount	Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Accounting Unit 1 & 2</i></p> <ul style="list-style-type: none"> Practice SACs & Exam Booklets - \$15 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$30	<p><i>Accounting Unit 3 & 4</i></p> <ul style="list-style-type: none"> Practice SACs & Exam Booklets - \$35 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$50
<p><i>Biology Unit 1 & 2</i></p> <ul style="list-style-type: none"> Chemical specimens and practical materials -\$25 Practice exams -\$15 Revision materials & SACs -\$15 	\$55	<p><i>Biology Unit 3 & 4</i></p> <ul style="list-style-type: none"> Chemical specimens and practical materials -\$25 Practice exams -\$20 Revision materials & SACs -\$20 	\$65
<p><i>Business Management Unit 1 & 2</i></p> <ul style="list-style-type: none"> Practice SACs & Exam Booklets - \$15 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$30	<p><i>Business Management Unit 3 & 4</i></p> <ul style="list-style-type: none"> Practice SACs & Exam Booklets - \$38 Textbook – A+ Notes -\$32 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$85
<p><i>Chemistry Unit 1 & 2</i></p> <ul style="list-style-type: none"> Chemical, specimens and practical materials -\$25 Revision, class sets and SAC learning materials -\$15 Practice exams -\$10 	\$50	<p><i>Chemistry Unit 3 & 4</i></p> <ul style="list-style-type: none"> Chemical, specimens and practical materials -\$25 Revision, class sets and SAC learning materials -\$15 Practice exams -\$15 	\$55
<p><i>Drama Unit 1 & 2</i></p> <ul style="list-style-type: none"> Drama Victoria resources -\$5 Booklets -\$20 Practice exams- \$5 Script subscription-\$10 Class reference books -\$10 Study materials -\$5 Set & costume resources -\$15 Hire performance SACs -\$10 Script for play analysis -\$10 	\$90	<p><i>Drama Unit 3 & 4</i></p> <ul style="list-style-type: none"> Drama Victoria resources -\$10 Booklets -\$20 Practice exams -\$10 Performance exam resources - \$10 Study Materials -\$5 Hire performance SACs -\$10 Set & costume resources -\$20 Scripts -\$15 	\$100

<p><i>English Unit 1 & 2</i></p> <ul style="list-style-type: none"> Analyse an argument resource - \$15 Practice exams -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$60	<p><i>English Unit 3 & 4</i></p> <ul style="list-style-type: none"> Analyse an argument resource - \$15 Practice exams -\$30 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$70
<p><i>English as a Second Language Unit 1 & 2</i></p> <ul style="list-style-type: none"> Analyse an argument resource - \$15 Practice exams -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$60	<p><i>English as a Second Language Unit 3 & 4</i></p> <ul style="list-style-type: none"> Analyse an argument resource - \$15 Practice exams -\$30 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$70
<p><i>Food Studies Unit 1 & 2</i></p> <ul style="list-style-type: none"> Practical lessons -\$10 per student per week, with 35 approximate scheduled practical lessons. Includes: Ingredients, take away containers, cleaning supplies 	\$350	<p><i>Food Studies Unit 3 & 4</i></p> <ul style="list-style-type: none"> Practical lessons -\$10 per student per week, with 30 approximate scheduled practical lessons. Includes: Ingredients, take away containers, cleaning supplies 	\$300
<p><i>General Mathematics Unit 1 & 2</i></p> <ul style="list-style-type: none"> Revision booklets -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$20 	\$40	<p><i>Further Mathematics Unit 3 & 4</i></p> <ul style="list-style-type: none"> Revision booklets -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$35 SACs & exams -\$15 	\$70
<p><i>Health & Human Development Unit 1 & 2</i></p> <ul style="list-style-type: none"> Practical materials -\$20 Handouts, brochures, posters -\$5 Exams & SACs -\$15 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$5 	\$45	<p><i>Health & Human Development Unit 3 & 4</i></p> <ul style="list-style-type: none"> Practical materials -\$15 Handouts, brochures, posters -\$5 Exams & SACs -\$20 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$10 	\$50
<p><i>History Unit 1 & 2</i></p> <ul style="list-style-type: none"> Practice SACs & Exam Booklets - \$15 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$30	<p><i>History Unit 3 & 4</i></p> <ul style="list-style-type: none"> Practice SACs & Exam Booklets - \$35 Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$50

<p><i>Indonesian as a Second Language Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Education Perfect Software -\$35 • SACs & exams -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$10 	\$65	<p><i>Indonesian as a Second Language Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Education Perfect Software -\$35 • SACs & exams -\$25 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$10 	\$70
<p><i>Legal Studies Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Practice SACs & Exam Booklets - \$15 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$30	<p><i>Legal Studies Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Practice SACs & Exam Booklets - \$38 • Textbook – A+ Notes -\$32 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$15 	\$85
<p><i>Literature Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Practice exams -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$30 	\$50	<p><i>Literature Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Practice exams -\$30 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$25 	\$55
<p><i>Mathematical Methods Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Revision booklets -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$20 	\$40	<p><i>Mathematical Methods Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Revision booklets -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$35 • SACs & exams -\$15 	\$70
<p><i>Media Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Maintenance & upkeep of cameras, SD cards and equipment -\$90 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$30 	\$120	<p><i>Media Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Maintenance & upkeep of cameras, SD cards and equipment -\$90 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$30 	\$120
<p><i>Outdoor & Environmental Studies Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Class learning materials -\$10 • Practice exams & SACs -\$25 <p><i>Please note: Approximate cost of \$880 as extra-curricular items to enhance learning. This will be charged throughout the year via Compass Events</i></p>	\$35	<p><i>Outdoor & Environmental Studies Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Class learning materials -\$10 • Practice exams & SACs -\$35 <p><i>Please note: Approximate cost of \$850 as extra-curricular items to enhance learning. This will be charged throughout the year via Compass Events</i></p>	\$45

<p><i>Physics Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Revision and SAC materials -\$15 • Practice exams -\$20 • Practical equipment and materials -\$30 	\$65	<p><i>Physics Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Revision and SAC materials -\$15 • Practice exams -\$25 • Practical equipment and materials -\$35 	\$75
<p><i>Physical Education Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Practice SACs & exams -\$50 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$70 	\$120	<p><i>Physical Education Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Practice SACs, exams & learning resources -\$65 <p><i>Please note: Approximate cost of \$50 as extra-curricular items to enhance learning. This will be charged throughout the year via Compass Events</i></p>	\$65
<p><i>Product Design & Technology Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Drawing materials – paper, pencils, -\$30 • Timber – hardwood, softwood, plywood -\$45 • Metal- Steel, copper, brass -\$45 • Consumables – Finishes, screw, nails -\$30 	\$150	<p><i>Product Design & Technology Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Drawing materials – paper, pencils, -\$30 • Timber – hardwood, softwood, plywood -\$45 • Metal- Steel, copper, brass -\$45 • Consumables – Finishes, screw, nails -\$30 	\$150
<p><i>Psychology Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$20 • SACs learning materials, practice exams -\$30 <p><i>Please note: Approximate cost of \$25 as extra-curricular items to enhance learning. This will be charged throughout the year via Compass Events</i></p>	\$50	<p><i>Psychology Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$20 • SACs learning materials, practice exams -\$40 <p><i>Please note: Approximate cost of \$15 as extra-curricular items to enhance learning. This will be charged throughout the year via Compass Events</i></p>	\$60
<p><i>Specialist Mathematics Unit 1 & 2</i></p> <ul style="list-style-type: none"> • Revision booklets -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$20 	\$40	<p><i>Specialist Mathematics Unit 3 & 4</i></p> <ul style="list-style-type: none"> • Revision booklets -\$20 • Classroom consumables (worksheets, booklets, photocopy, etc.) -\$35 • SACs & exams -\$15 	\$70

<p><i>Studio Arts Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Painting supplies – \$30</i> • <i>Drawing supplies - \$30</i> • <i>Printmaking supplies - \$20</i> • <i>Ceramic supplies - \$3</i> • <i>Paper - \$20</i> • <i>Adhesives, cleaning supplies, rulers, cling wrap, blu-tack, Velcro, etc - \$24</i> 	\$127	<p><i>Studio Arts Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Painting supplies – \$50</i> • <i>Drawing supplies - \$40</i> • <i>Printmaking supplies - \$30</i> • <i>Ceramic supplies - \$10</i> • <i>Paper - \$25</i> • <i>Adhesives, cleaning supplies, rulers, cling wrap, blu-tack, Velcro, etc - \$23</i> 	\$178
<p><i>Visual Communication Design Unit 1 & 2</i></p> <ul style="list-style-type: none"> • <i>Tech Drawing supplies - \$20</i> • <i>Mediums for Folio -\$40</i> • <i>Model Making -\$25</i> • <i>Presentations -\$20</i> • <i>Cleaning -\$5</i> 	\$110	<p><i>Visual Communication Design Unit 3 & 4</i></p> <ul style="list-style-type: none"> • <i>Tech Drawing supplies - \$20</i> • <i>Mediums for Folio -\$40</i> • <i>Model Making -\$25</i> • <i>Presentations -\$20</i> • <i>Cleaning -\$5</i> 	\$110
Other Contributions - for non-curriculum items and activities			Amount
<p><i>Requested College Council Items</i></p> <p><i>The following are only <u>some</u> of the items which cover School Council Items: Compass access, First Aid materials, Swimming Carnival, Athletics Day, Newsletter and selected handbooks, Student Leadership Program, Peer Support Program, Locker Purchase, Sport Subsidy, Connect Assembly Program, Employ a Student Wellbeing Coordinator, Inter school sport affiliations, provision of college representative uniform, Employ a Maintenance Person, maintain & improve grounds, paint the college, update teaching spaces, IT program (maintenance, including internet, technical support and software), Presentation Nights and Careers Program.</i></p>			\$410
Tax deductible contributions			
<p>Building fund. <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i></p>			\$110
Total Amount			\$



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Year 11 & 12 Parent Payment Policy

Educational items for students to own

Details on how to access the year level booklist from the college website via Champion Education's website will be provided. Items on the booklist can be purchased from Champion or other suppliers

Extra-Curricular Items and Activities

Mount Eliza Secondary College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please make payment via Compass > Payment Centre

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>College Year Book – Ripple</i>	\$22	
<i>Please Note: Additional school charges may arise during the year. For example: Sport excursions which are approximately \$10. We also anticipate that there may be 3-4 excursions planned during the year with an estimated cost between \$5 and \$40 each.</i>	Various	
Total Extra-curricular Items and Activities		\$

Financial Support for Families

Mount Eliza Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund, payment \$225.00 is available to all families with a Health care card or Pension card
- Sustainable School Shop – online platform: Second Hand Textbooks and Uniforms

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Jerome Hinog Ph: 03 9787 6288 | Email: jhinog@mesc.vic.edu.au



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Year 11 & 12 Parent Payment Policy

Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

Payment methods

Our preferred method of payment is directly through the Compass Portal; however other methods of payment are available if required.

Dates: Payment is due in full on 10/12/2021 or via 4 equal instalments 10/12/2021, 23/01/2022, 23/02/2022 & 23/03/2022 (these dates are set in Compass)

Alternatively come into the office to organise a Payment Plan asap (to be completed by 23/03/2022)

Existing Compass families: After 1st October you will be able to view your next years, Year 7 student

New families to Compass: You will receive your Compass login details closer to Orientation day in December

Payment Plans are also available- (must be in agreeance with the school)

BPAY: (details as shown on your family statement), if unsure please call the office for the BPAY Biller Code and BPAY Reference Code

Direct Debit:

1. Deductions can be made via a credit card on the 20th of the month or
2. From your nominated bank account on the 15th of the month

Please complete a MESC Payment Deduction Form and return to the general office. Alternately this can be arranged over the phone or in person at the general office

3. You may start the deduction at any time suitable to you

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.