



Mount Eliza
Secondary College

**MOUNT ELIZA SECONDARY COLLEGE COUNCIL
MINUTES
MEETING 408
THURSDAY 22 FEBRUARY 2018
7pm**

2017 School Council Membership

	Parent Members		DET Employee Members		Community Member
1	Robin Adams (President)	1	Angela Pollard		
2	Simon Rickard (Treasurer)	2	Kevin Hunter		
3	Lisa Massey	3	Marcia Claringbold		
4	Jason Coppard	4	Danielle Vaughan		
5	Jim Crawshaw (Vice President)				
6	Greg Cunnington				
7	Sam Ahern				
8	Erin Blaney				
Council Support – the following people will also attend Council meetings					
Gavan McCabe – Assistant Principal					
Brenda Barker – Business Manager		Heather Hiam – Minute Secretary		Guests:	

The chair welcomed and introduced all current and new members.

Apologies: Jim Crawshaw, Robin Adams, Jason Coppard, Danielle Vaughan, Kevin Hunter, Sam Ahern

Minutes Previous Meeting:

Motion 408.1

“That the minutes of the 407th College Council Meeting held on Thursday Thursday 14 December 2017 be accepted.

Moved: Marcia Claringbold

Seconded: Lisa Massey

Carried

DECLARATION OF POLL

Chairperson: Angela Pollard, Principal

As outlined below, the result of the election for the new 2018 School Council has been declared. This means that the role of the 2017 Council officially ceased when this declaration was posted. It is therefore the responsibility of the Principal to chair this first part of the meeting. I would like to thank you all for attending this evening while I officially announce the outcome of the election process

THE 2018 ELECTION PROCESS

Following the close of nominations for election to Mount Eliza Secondary College Council I wish to congratulate the following members.

Parent Member Category	DET Employee Member Category	Community Member
Greg Cunnington	Amanda Barrett	Jim Crawshaw
Rick Dixon	Marcia Claringbold	
Lisa Ingerton		
Jodie Smith		
Andrew Gill		
Donna Bragg		
Nick Moses		

DECLARATION OF THE POLL

2018 School Council Membership

	Parent Members		DET Employee Members		Community Member
1	Greg Cunnington	1	Angela Pollard		Jim Crawshaw
2	Simon Rickard	2	Kevin Hunter		
3	Erin Blaney	3	Amanda Barrett		
4	Lisa Massey	4	Marcia Claringbold		
5	Rick Dixon				
6	Lisa Ingerton				
7	Jodie Smith				
8	Donna Bragg				
9	Andrew Gill				
10	Nick Moses				
Council Support – the following people will also attend Council meetings					
Gavan McCabe - Assistant Principal Danielle Vaughan – Assistant Principal		Brenda Barker – Business Manager		Heather Hiam – Minute Secretary	

Mount Eliza School Council Membership

Total	*Parent members	DEECD members	Community members	Max DET employees for Council of 15	Max DET *Parents for Council of 15
15	10	4	1	7	3

ELECTION OF OFFICE BEARERS

ELECTION OF OFFICE BEARERS FOR 2018

- No ballot required nominations match vacancies.

Council President

Nominations are invited for the position of Council President:

*Motion 408.A1 "That Mount Eliza Secondary College Council elect **Lisa Massey** as "President".*

Carried

Vice President:

Vice President

Nominations are invited for the position of Vice President:

*Motion 408A.2 "That Mount Eliza Secondary College Council as **Donna Bragg** as "Vice President".*

Carried

Treasurer

Nominations are invited for the position of Treasurer:

*Motion 408A.3 "That Mount Eliza Secondary College Council elect **Jodie Smith** as "Treasurer".*

Carried

COUNCIL COMMITTEES

Council committees are listed below with their meeting times.

Finance	3rd Thursday of Month	6.30pm	Conference Room
College Council	3rd Thursday of Month	7:00pm	Conference room

It is Council practice that committees are chaired by a parent member of Council; support is provided by the Principal, Business Manager and Assistant Principal. All Council and committee meetings are open to all members of Council and generally open to other interested people.

Finance – Jodie Smith, Greg Cunnington, Simon Rickard, Nick Moses, Rick Dixon



Mount Eliza
Secondary College

MINUTES 408B MEETING 2018 School Council Membership

	Parent Members		DET Employee Members		Co-opted members
1	Greg Cunnington	1	Angela Pollard		Jim Crawshaw
2	Simon Rickard	2	Kevin Hunter		
3	Erin Blaney	3	Marcia Claringbold		
4	Lisa Massey (President)	4	Danielle Vaughan		
5	Rick Dixon				
6	Lisa Ingerton				
7	Jodie Smith (Treasurer)				
8	Andrew Gill				
9	Donna Bragg (Vice President)				
10	Nick Moses				
Council Support – the following people will also attend Council meetings					
Gavan McCabe - Assistant Principal		Brenda Barker – Business Manager		Heather Hiam – Minute Secretary	
Student Leaders					

Present: Greg Cunnington, Simon Rickard, Erin Blaney, Lisa Massey, Rick Dixon, Lisa Ingerton, Jodie Smith, Andrew Gill, Donna Bragg, Nick Moses, Angela Pollard, Marcia Claringbold,

Apologies: Jim Crawshaw, Danielle Vaughan, Kevin Hunter, Gavan McCabe

Business Arising:

CORRESPONDENCE INWARD

DET

1.	DET	Teacher Professional Practice Days
2.	The Hon James Merlino – Minister for Education	Improving School Governance Package

CORRESPONDENCE OUTWARDS

1.		
2.		

Business Arising

Teacher Professional Practice Days – one of the concessions that the union negotiated in the new agreement is to provide each teacher with 1 day per term for development of professional practice. The Government does provide reimbursement to schools for employment of a CRT at \$370 per day. The college does receive funds into the SRP but it is not shown as a separate budget item. This cannot be included on student free days and is a completely separate arrangement. Although this can be difficult to manage the work being done is fantastic. All staff are committed to team based planning and development with the focus being on the International Baccalaureate.

Discussion - International Baccalaureate – IB Schools share a commitment to high quality, challenging, international education that we believe is important for our students, we are aiming for authorisation at the end of the year. We currently use the IB framework and approach to learning that is inquiry based and not very different to what we have been doing in the last 5 years. Teacher training is not IB specific so we are committed to continuous training and when recruiting staff we are looking for a teacher who understands holistic learning in partnership with students. Other schools in the area that offer IB are Kunyung Primary and Mount Eliza North PS.

To keep the community informed and to understand the IB approach we will be presenting to the parent community in the second half of this year.

Motion 400B.1

“That the inwards Correspondence be received and actions endorsed”

“Moved: Erin Blaney

Seconded: Greg Cunnington

Carried:

That the Outwards Correspondence be endorsed”

Moved:

Seconded:

Carried

1. STUDENT LEADERSHIP REPORT – As Presented

- In the past we have automatically invited our school captains to report at school council, the department has recently mandated a change that all secondary schools must elect their student representatives. As the guidelines have not been completed we are waiting to follow the process. We are hoping that this will be in time for the next council meeting.

Motion 408B.2

“That the Student Leadership Report as tabled is accepted and recommendations endorsed”.

Moved:

Seconded:

Carried

2. PRINCIPAL’S REPORT– As Presented

- **School Commencement** - We have had a very positive start to the year.
- Year 7 numbers – 106- One Year 7/8 Steiner class is combined.
- Indicative numbers for 2019 Steiner (29).
- The excess process has now been completed enabling us to employ 8 new staff members – (1 ES -7 Teaching).
- **Instrumental Music** – Our Regional funding for this program has been discontinued as this funding is largely provided to support ensembles. Over the past few years this has been infrequent and although we have attempted to build this program with the current teaching group this has not occurred. Given the late funding advice and commitment from parents to the program, we have engaged the services of an external provider. DSE Music have negotiated an arrangement with us that allows us to significantly reduce losses in 2018, as our losses would have been over \$70,000. DSE Music are working on the formation of ensembles and we expect to reduce our deficit to \$20,000 and attract Regional funding again in 2019.
- **Student Led Conferences – 20 March**
- A key component will be to move toward student led conferences as opposed to parent teacher interviews. The aim is for students to reflect on their learning and develop their skills and commitment to learning. Teachers are working with students to develop a range of questions to discuss. For students that find this difficult a script will be developed to bring with them. This should be an improvement on our last student led conferences. Council approved the approach that it is essential for students to attend with a parent/guardian and if they cannot attend they make contact with teachers for an alternative time.

Motion 408B.3

“That the Principal’s Reports as tabled is accepted and recommendations endorsed”.

Moved: Erin Blaney

Seconded: Marcia Claringbold

Carried

3. FINANCE REPORT- To be discussed at the next meeting – Thursday 22 March 7pm

Motion 408B.4

“ That school council move \$... payments be endorsed, \$..transfers be ratified and all presented reports accepted as a true and correct depiction of the Mount Eliza Secondary College school finances for the month of 2018”

Moved:

Seconded:

Carried

Motion 408.5

“That school council approve the additional revenue/adjustments/note over/under expenditure due to xxx reason”

Moved:

Seconded:

Carried

4. BUILDING & GROUNDS UPDATE- As Presented

- The soccer club will lease the old unused portable from us and intend to refurbish and relocate the portable in the school holidays. We will request a quote to relocate the front portable back in line with the rest of the building to improve the appearance of the front of the school.

Motion 408B.6

That the Building and Grounds Report as tabled is accepted and recommendations endorsed”.

Moved:

Seconded:

Carried

5a. COUNCIL APPROVED EXCURSIONS /CAMPS /EVENTS - Nil

Motion 408B.7

“That College Council approve the excursions/camps/events etc as listed, as appropriate and within budget”.

Moved:

Seconded:

5b. SOCIAL FUNCTIONS REQUIRING APPROVAL BY SCHOOL COUNCIL – Nil

Motion 408B.8

“That College Council approve the social functions as listed”.

Moved:

Seconded

Carried

5. INTERNATIONAL REPORT – No Report

Motion 408B.9

“That the International Report as tabled be accepted and recommendations be endorsed”.

Moved:

Seconded:

Carried

7. **GENERAL BUSINESS:**
Business Arising

- Canteen – to be discussed at the next meeting.
- Confirmation that Indonesian will continue to be our language of choice

Policies & Proformas	Date approved

MEETING CLOSED: 8.45pm

NEXT MEETING OF COLLEGE COUNCIL: Thursday 22 March 2018 - 7pm