



Mount Eliza
Secondary College

MOUNT ELIZA SECONDARY COLLEGE
MINUTES
MEETING 415
THURSDAY 15 NOVEMBER 2018
7PM

Parent Members		DET Employee Members		Co-opted members	
1	Lisa Massey (President)	1	Angela Pollard		Jim Crawshaw
2	Donna Bragg (Vice President)	2	Kevin Hunter		
3	Jodie Smith (Treasurer)	3	Marcia Claringbold		
4	Erin Blaney	4	Amanda Barrett		
5	Rick Dixon				
6	Lisa Ingerton				
7	Greg Cunnington				
8	Andrew Gill				
9	Simon Rickard				
10	Nick Moses				
Council Support – the following people will also attend Council meetings					
Gavan McCabe - Assistant Principal Danielle Vaughan – Assistant Principal		Brenda Barker – Business Manager		Heather Hiam – Minute Secretary	
Student Members		Poppy Rich		Callum Mann	

Present: Donna Bragg, Jodie Smith, Erin Blaney, Rick Dixon, Lisa Ingerton, Andrew Gill, Nick Moses, Kevin Hunter, Marcia Claringbold, Amanda Barrett, Gavan McCabe, Heather Hiam, Poppy Rich, Callum Mann

Apologies: Greg Cunnington

Motion 415.1

“That the minutes of the 414th College Council Meeting held on Thursday 20 September 2018 be accepted as a true and accurate record”

Moved: Jodie Smith

Seconded: Andrew Gill

Carried

CORRESPONDENCE INWARD

DET

1.	DET	Prepare your school’s parent payment arrangements for 2019
2.	DET	2018 end of year attendance and dismissal times
3.	DET	2017 My School finance data to be publicly released
4.	AEU	Investing in Victoria’s Public Schools

CORRESPONDENCE OUTWARDS

1.	Parent Representatives on school Council	Public Schools are not funded by the Government
2.	Angela Pollard	Ozwind’s letter of appreciation

Business Arising

Motion 415.2

“That the Outwards Correspondence be approved and the Inwards Correspondence be received”.

Moved:

Seconded:

Carried:

STUDENT LEADERSHIP REPORT – As Presented

- Due to demand, a second round of primary school students attended a successful Aspirant Leader’s day at the college.
- Focus sessions have been held with year 7-9 students for feedback on our blazer policy:-
- 17% wear blazers home, 82% take their blazer off when leaving school.
- Our blazer policy is difficult to interpret; the policy needs to be reviewed so that it is clear and enforceable.
- We need to take a moderate reasonable approach as follows:-
 - Terms 1 & 4 students must have their blazers with them at all times but can carry their blazer from school on hot days.
 - Term 2 & 3 – blazer to be worn at all times coming to and from school.
 - Blazers must be worn on excursions, special events and formal occasions.
 - The number of students with nose piercings has reduced however; we will continue to maintain a zero tolerance.

- Sports uniform – Issues with girls wearing black leggings as part of their uniform – clarified that is not part of the PE uniform.

Motion 415.3

“That the Student Leadership Report be accepted by College Council”.

Moved: Jim Crawshaw

Seconded: Callum Mann

Carried

1. PRINCIPAL’S REPORT– As Presented

- Panorama School Performance report presented to school council - live data that compares us to similar schools and tracks performance.
- Every school in the States overall performance is categorised: MESC overall performance was categorised as **Stretch – medium to high performer**. As an overall performance group, this indicates that the majority of domains and measures have been improving. Overall results are as follows:-
 - Achievement – (Reading) – Influence – High Increased
 - Achievement – (Numeracy) – Stretch – Medium, Increased
 - School Climate – Influence – High, Increased.
 - Student Attitude – Stretch – Low, Increased Significantly
 - Engagement – Influence – High Increased.
 - Participation – Renew – Medium, Maintained
 - Senior Secondary – Influence – High, Increased Significantly
 - Managing bullying – student response – 20% very few are saying they have experienced bullying.
 - Overall, this is a fantastic picture to achieve four influence categories and an easy shift for the next 12 months to achieve influence in all categories.
 - Diagnostic testing for future Year 7 students have been taking place so that the student’s data is ready to go and teachers can plan knowing where their students are.

Motion 415.4

“That the Principal’s Reports be accepted by College Council”.

Moved: Kevin Hunter

Seconded: Nick Moses

Carried

2. FINANCE REPORT- As Presented

- Parent payments average overall levies – 84%
- Electives – 90%
- College requested items – 74%
- Collected \$6,093 in voluntary contributions.
- Gas account - \$10,000 – We need to look at different renewable options that will involve students and investigate funding grants that may be available to reduce our costs.
- Finance SRP debt has decreased, it is important to bring this to the attention of school council and to recognise and acknowledge the work and planning to achieve this.

Motion 415.5

“That the financial statements be received and reviewed against budget and that School Council approves payments made from the official account during September/October 2018.

Moved: Nick Moses

Seconded: Jim Crawshaw

Carried

Motion: 415.6

That the Finance Committee Report be accepted as a true and accurate record of our financial position as at 31/10/18 and all payments are made in accordance with DET guidelines.

Moved: Nick Moses

Seconded: Jim Crawshaw

Carried

3. BUILDING & GROUNDS UPDATE- As Presented

Motion 415.7

That the Building and Grounds Report be accepted by College Council”.

Moved:

Seconded:

Carried

5a. COUNCIL APPROVED EXCURSIONS /CAMPS /EVENTS

- Camps – summary will be sent out prior to the December meeting

Motion 415.8

“That College Council approve the excursions/camps/events etc as listed, as appropriate and within budget”.

Moved:

Seconded:

Carried

5b. SOCIAL FUNCTIONS REQUIRING APPROVAL BY SCHOOL COUNCIL

- Year 10 Formal – 9 August 2019– Approve in principle but will need to check with school operations.
- VCAL are intending to host events to raise funds for the community they are supporting – details to be confirmed.
- Year 11 Formal
- Op Shop
- Open Air Movie Night

Motion 415.9

“That College Council approve the social functions as listed”.

Moved: Jim Crawshaw

Seconded: Andrew Gill

Carried

4. INTERNATIONAL REPORT – As Presented

- We currently have 30 International students from China and Hong Kong.
- 4 new students to arrive in January 2019.
- Excursions included Melbourne Zoo and 2019 Year 12 Orientation camp.

Motion 415.10

“That the minutes of the International Report be accepted by College Council”.

Moved: Lisa Massey

Seconded: Andrew Gill

Carried

5. GENERAL BUSINESS:

- Mobile Phone policy - letter to be sent home to all students on behalf of school council to advise of the implementation of a “no mobile phones” approach in classrooms. Students will be required to leave phones in their lockers during class time. All students will need to ensure that they have a good quality lock for their locker from the commencement of the 2019 school year. Students that have phones with them in class will have them confiscated, and they will be stored securely in the administration area until a parent comes to collect the phone.
- Awards night – Thursday 6 December.

Business Arising

Policies & Proformas	Date approved

MEETING CLOSED: 9.40

NEXT MEETING OF COLLEGE COUNCIL: Thursday 13 December – 6.30pm