



Mount Eliza  
Secondary College

**MOUNT ELIZA SECONDARY COLLEGE**  
**MINTES**  
**MEETING 409**  
**THURSDAY 22 MARCH 2018**  
**7PM**

	Parent Members		DET Employee Members		Co-opted members
1	Lisa Massey (President)	1	Angela Pollard		Jim Crawshaw
2	Donna Bragg (Vice President)	2	Kevin Hunter		
3	Jodie Smith (Treasurer)	3	Marcia Claringbold		
4	Erin Blaney	4	Danielle Vaughan		
5	Rick Dixon				
6	Lisa Ingerton				
7	Greg Cunnington				
8	Andrew Gill				
9	Simon Rickard				
10	Nick Moses				
<b>Council Support</b> – the following people will also attend Council meetings					
Gavan McCabe - Assistant Principal		Brenda Barker – Business Manager		Heather Hiam – Minute Secretary	
<b>Student Leaders</b>					

**Present:** Lisa Massey, Donna Bragg, Jodie Smith, Erin Blaney, Lisa Ingerton, Andrew Gill, Simon Rickard, Nick Moses, Kevin Hunter, Marcia Claringbold, Danielle Vaughan, Jim Crawshaw, Heather Hiam

**Apologies:** Angela Pollard, Rick Dixon, Greg Cunnington, Amanda Barrett, Gavan McCabe

**Motion 409.1**

*“That the minutes of the 408th College Council Meeting held on Thursday 22 February 2018 be accepted as a true and accurate record”*

**Moved:** Simon Rickard

**Seconded:** Marcia Claringbold

**Carried:**

**CORRESPONDENCE INWARD**

**DET**

1.	School Council Governance	
2.	Procurement Policy for Government Schools	
3.	Review your My School Data	
4.	Attitudes to School Survey 2018	
5.	Finance Module Training – Improving School Governance	

**CORRESPONDENCE OUTWARDS**

1.		
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**Business Arising**

**Motion 409.2**

*“That the Outwards Correspondence be approved and the Inwards Correspondence be received”.*

**Moved:**

**Seconded:**

**Carried:**

**1. STUDENT LEADERSHIP REPORT – No Report**

- Waiting for DET guidelines to appoint student leadership students to council.

**Motion 409.3**

*“That the Student Leadership Report be accepted by College Council”.*

**Moved:**

**Seconded:**

**Carried**

**2. PRINCIPAL’S REPORT– As Presented**

**2017 Annual Report to the School Community**

- Angela Pollard –(Apology) – Danielle Vaughan presented the 2017 Annual Report to the School Community. We are considered to be a mid socio economic school. The major focus of our work has been on three main areas:-
  1. The enhancement of teacher capacity and the implementation of a culture of high expectations.
  2. The provision of authentic opportunities for learning in local and global contexts through an International Baccalaureate methodology.
  3. The provision of a respectful learning environment where student voice is a key element.

- In particular, we have focused our work on student voice.
- **Achievement Data-** Student achievement in Reading shows that we performed significantly better than the State average and better than the State in Numeracy. Our achievement in writing has been outstanding. This reflects a strong focus on this aspect of Literacy through 2017 and has allowed us to meet our target in this area. It is our belief that we are capable of further growth particularly in Reading/Numeracy and these areas will be the focus of further work in 2018. We are proud of results of our English median score of 31, however disappointed in our overall median score. We do need to take into consideration that despite not reaching our target that unlike other school's we are inclusive of all students abilities.
- **Engagement data** – Has shifted tremendously in the last three years. We have made consistent improvements in attendance and are now one of the top third schools in our comparison group.
- **Performance Summary**
- Bullying below the State average.
- Staff opinion survey -well above state average
- Parent opinion survey – on par with like schools.
- Exit destinations measures students from Yr10-12 going onto further study or full time employment – above the State.
- Teacher judgement for student achievement Yr 7-10 – above State – Numeracy (4 year average) not as strong – above State.
- NAPLAN Year 7 Reading & 4 year trend average – above State
- NAPLAN – Year 9 Reading- above State (4 year average) not as strong.
- Numeracy above State (4 year average above the State - not as strong), this is a work in progress and we are working on building teacher capacity in different ways that include team teaching, professional development and accountability.
- Student connectedness to the school remains lower than we would like, students are surveyed each year with the same set of questions for all Government schools. We have tried a variety of ways to conduct this survey using different formats/times and still receive a large number of neutral responses. This has been a surprise as this has been a focus of our work and is why student voice is so important.
- NAPLAN learning – gain – VCE above State and 4 year average.
- **Parent Student Led Conferences- Feedback from Parents:-**
- Signage required directing parents to interview locations.
- Adequate lighting at entrance and walking around school.
- Timer on interviews so they don't run overtime.
- Sufficient chairs for interviews – ie 3: 1 for student 2 for parents. (Good to see so many interviews with both parents)
- If technology is used in information evenings etc, that it be working and visible to all audience.
- Student leaders and Council Parents to assist with directing parents / introducing themselves / welcoming parents to the school – many council parents have agreed that they would be happy to do this at interviews or other school events to provide a warm inviting atmosphere. When parents see other parents involved, they are more likely to become involved themselves.
- Year 7 and Year 12 (particularly Year 7) is an ideal time to capture parent's involvement / engagement at the school. We have noticed the most recent year 7 cohorts have parents who seem interested and willing to be a part of the school. The information evening went well and this kind of social event should be encouraged and optimised.
- A separate interview night for Year 7s and Year 12s so parents can have more than 7 minutes to discuss their child's progress. Especially in Year 12. This would also make the current interview day less chaotic.
- Utilising skills and experiences of our parents and community for inspiring talks / seminars for students. (Or Parent / Student evening).
- Developing relationships with community users of our school eg Netball Clubs, Soccer Clubs to enhance community connectedness. Netball courts could have banner "home of Mt Eliza Netball Club" etc. Mt Eliza Secondary College being a place in the community where people are familiar and comfortable.

#### **General**

- Steiner 2019 - Likely to be stand alone for Year 7 for 2019.
- HPV – finished early Sunday- great numbers and parent support.
- Proposing Year 9-10 Exams has received a lot of positive feedback and will support our course counselling process.
- The strength of our college is that as we do not opt for large numbers of 'special' programs or events to focus particularly on one group or another. We prefer instead to operate consistently on the belief that each one of us is different in one way or another, and for all students to feel included. We are well respected for our pastoral care.

#### **Motion 409.4**

*"That the Principal's Reports be accepted by College Council".*

**Moved: Kevin Hunter**

**Seconded: Marcia Claringbold**

**Carried**

#### **4. FINANCE REPORT- As Presented**

- Proposed Finance Module training – Improving School Governance – Thursday 26 April – 6pm-8pm
- Confirmation on numbers – require (10)

#### **Motion 409.5**

*"That the financial statements be received and reviewed against budget and that School Council approves payments made from the official account during December, January and February.*

Moved: Marcia Claringbold

Seconded: Nick Moses

Carried

**Motion: 409.6**

That the Finance Committee Report be accepted as a true and accurate record of our financial position as at 28/02/18 and all payments are made in accordance with DET guidelines

Moved: Marcia Claringbold

Seconded: Nick Moses

Carried

**5. BUILDING & GROUNDS UPDATE- As Presented**

**Motion 409.7**

That the Building and Grounds Report be accepted by College Council”.

Moved:

Seconded:

Carried

**5a. COUNCIL APPROVED EXCURSIONS /CAMPS /EVENTS - Nil**

**Motion 409.8**

“That College Council approve the excursions/camps/events etc as listed, as appropriate and within budget”.

Moved:

Seconded:

**5b. SOCIAL FUNCTIONS REQUIRING APPROVAL BY SCHOOL COUNCIL – Nil**

**Motion 409.9**

“That College Council approve the social functions as listed”.

Moved:

Seconded

Carried

**6. INTERNATIONAL REPORT – No Report**

**Motion 409.10**

“That the minutes of the International Report be accepted by College Council”.

Moved:

Seconded:

Carried

**7. GENERAL BUSINESS:  
Business Arising**

Policies & Proformas	Date approved

**MEETING CLOSED: 9pm**

**NEXT MEETING OF COLLEGE COUNCIL:**

**Thursday 17<sup>th</sup> May 2018 - 7pm – No April meeting due to school holidays.**