MOUNT ELIZA SECONDARY COLLEGE COUNCIL
MINUTES
385th MEETING
THURSDAY 19 MARCH 2015
7pm

2015 School Council Membership

<table>
<thead>
<tr>
<th>Parent Members</th>
<th>DEECD Employee Members</th>
<th>Co-opted members</th>
</tr>
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<tbody>
<tr>
<td>1 Robin Adams</td>
<td>8 Angela Pollard</td>
<td>12 Jim Crawshaw</td>
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<td>2 Simon Rickard</td>
<td>9 Kevin Hunter</td>
<td>13</td>
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<td>3 Harriet Fennell</td>
<td>10 Marcia Claringbold</td>
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<td>4 Mandee Strickland</td>
<td>11 Danielle Vaughan</td>
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<td>5 Andrew Riddle</td>
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<td>6 Dr Kevin McKenzie</td>
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Council Support – the following people will also attend Council meetings
Gavan McCabe – Assistant Principal
Brenda Barker – Business Manager
Heather Hiam – Minute Secretary

Guests: Student Leaders

Present: Robin Adams, Angela Pollard, Marcia Claringbold, Kevin Hunter, Danielle Vaughan, Andrew Riddle, Jim Crawshaw, Simon Rickard, Harriet Fennell, Brenda Barker
Guests: Jason Coppard
Apologies: Gavan McCabe, Mandee Strickland, Heather Hiam

Minutes Previous Meeting:

Motion 385.1
“That the minutes of the 384th College Council Meeting held on Thursday 26 February 2015 be accepted as a true and accurate record.”

Update: World Challenge: Angela has contacted parents of students that have registered, some parents have responded with queries regarding the timing of the trip and the climate. A meeting will be held once the majority of parents have responded.

Moved: Jim Crawshaw Seconded: Andrew Riddle Carried

Business Arising:

CORRESPONDENCE INWARD

DEECD

1. Nicholas Pole, Deputy Secretary, Regional Services Group S061-2015 Reminder Recreational swimming activities
2. 3. 4.

General

1. 2. 3. 4.

CORRESPONDENCE OUTWARDS

1. Angela Pollard Recognition/thank you to retired council members
2. Angela Pollard- email Feedback request to parents that have students registered for World Challenge
3. Angela Pollard- Message to parents of year 5,6,7-Mount Eliza PS, Mount Eliza North, Kunyung Primary Pre-enrolment information session information, Recognition and Scholarship Program 2016

Business Arising

Motion 385.2
“That the Outwards Correspondence be approved and the Inwards Correspondence be received”.

Moved: Andrew Riddle Seconded: Marcia Claringbold Carried

1. STUDENT LEADERSHIP REPORT – No Report

Motion 385.3
“That the Student Leadership Report be accepted by College Council”.

Moved: Seconded:
2. PRINCIPAL’S REPORT – As Presented
   - Angela Pollard presented the 2014 Annual Report to the School Community for ratification and endorsement.

   Motion 385.4
   “That the 2015 School Council ratifies and endorses the 2014 Annual Report to the School Community”.
   Moved: Marcia Claringbold  Seconded: Kevin Hunter  Carried

3. FINANCE REPORT- As Presented
   - Approval for amendment of signatories for the Bendigo Bank as follows:-
     Angela Pollard, Kevin Hunter, Marcia Claringbold–signatories with full access
     Vicki Coppock – has access with restrictions
     Alter Brenda Barker-Coope signatory access to have no restrictions
     Add Danielle Vaughan and Gavan McCabe as signatories with full access
     Remove any other previous signatories
     Two signatures are required for any withdrawals
     The above applies to all MESC accounts held at the Bendigo Bank

   Motion: 385.5
   “That the amendment of signatories as listed for the Bendigo Bank be approved by College Council”.
   Moved: Andrew Riddle  Seconded: Jim Crawshaw  Carried

   - Policies to be approved :- School Investment Policy
   - School Internet Banking Policy
   - School Purchasing Policy

   Motion: 385.6
   “That College Council approve School Investment Policy, School Internet Policy, School Purchasing Policy”.
   Moved: Jim Crawshaw  Seconded: Simon Rickard  Carried

   Motion 385.7
   “That the minutes of the Finance Committee be accepted by College Council”.
   Moved: Andrew Riddle  Seconded: Simon Rickard  Carried

   Motion 385.8
   “That College Council approve the Financial Report journals and approves transfers and receipt and payment adjustments as listed”
   Moved: Jim Crawshaw  Seconded: Andrew Riddle  Carried

BUILDING & GROUNDS UPDATE - Update
   - Joint Use Agreement: The Minister has corresponded with MEAFEC outlining support for the College.
     Angela has contacted the region requesting financial assistance to purchase the offsets, $26k.
   - EFM (Executive Fitness Management): CEO visited the College. The College provides use of an area (The Mezzanine), in return the College receives: fully refurbished area including removal of wall, carpeting, painting & complete bathroom(s) upgrade. (Current gym is outdated, unusable & unsafe). EFM operates the facility before 9am and after 4pm. During School hours the College has full use of the facility. This model is in use in other Victorian schools.
     The College has received a sample contract, we shall forward to the Legal Branch for advice.

   Motion 385.9
   “That the Building and Grounds Report be accepted by College Council”.
   Moved: Marcia Claringbold  Seconded: Jim Crawshaw  Carried

5a. COUNCIL APPROVED EXCURSIONS /CAMPS /EVENTS – None listed

   Motion 385.10
   “That College Council approve the excursions/camps/events etc as listed”.
   Moved:  Seconded:

5b. SOCIAL FUNCTIONS REQUIRING APPROVAL BY SCHOOL COUNCIL
   - Year 10 Formal - Friday 20 March – The Peninsula Kingswood Country Golf Club - Frankston

   Motion 385.11
   “That College Council approve the social functions as listed”.
   Moved: Approved by email sent to all members - 4 March 2015  Seconded  Carried
Motion 385.12
“That the minutes of the International Report be accepted by College Council”.
Moved: 
Seconded:

7. GENERAL BUSINESS:
Business Arising

- Lights alongside the Gym wall: Mount Eliza Junior Soccer Club would like to place lights along the gymnasium wall to light a portion of the oval. The lights will be down cast allowing soccer training to continue to 8-8.30pm. The Soccer Club will meet all installation costs, maintenance costs, usage costs and if required permit costs.
- Magic Moments Camp: 6 students attending the camp (2 are funding themselves and 4 are being sponsored). Lions Club will fund 2 students fully, Bendigo Bank will fund 1 student fully and The Mt Eliza Rotary Club will be funding one student however they are unsure of the amount which could be provided at this stage. The school will provide $100 per sponsored student (total $400) if Rotary are not able to contribute the full amount, $1500.

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<thead>
<tr>
<th>Policies &amp; Proformas</th>
<th>Date approved</th>
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<tbody>
<tr>
<td>School Investment Policy</td>
<td>19/03/2015</td>
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MEETING CLOSED: 8.30pm 
NEXT MEETING OF COLLEGE COUNCIL: Thurs 21/05/2015