

MOUNT ELIZA SECONDARY COLLEGE COUNCIL
MINUTES
385th MEETING
THURSDAY 19 MARCH 2015
7pm

2015 School Council Membership

	Parent Members		DEECD Employee Members		Co-opted members
1	Robin Adams	8	Angela Pollard	12	Jim Crawshaw
2	Simon Rickard	9	Kevin Hunter	13	
3	Harriet Fennell	10	Marcia Claringbold	14	
4	Mandee Strickland	11	Danielle Vaughan	15	
5	Andrew Riddle				
6	Dr Kevin McKenzie				
7					
Council Support – the following people will also attend Council meetings					
Gavan McCabe - Assistant Principal		Brenda Barker – Business Manager		Heather Hiam – Minute Secretary	
Guests: Student Leaders					

Present: Robin Adams, Angela Pollard, Marcia Claringbold, Kevin Hunter, Danielle Vaughan, Andrew Riddle, Jim Crawshaw, Simon Rickard, Harriet Fennell, Brenda Barker

Guests: Jason Coppard

Apologies: Gavan McCabe, Mandee Strickland, Heather Hiam

Minutes Previous Meeting:

Motion 385.1

“That the minutes of the 384th College Council Meeting held on Thursday 26 February 2015 be accepted as a true and accurate record”.

Update: World Challenge: Angela has contacted parents of students that have registered, some parents have responded with queries regarding the timing of the trip and the climate. A meeting will be held once the majority of parents have responded.

Moved: Jim Crawshaw

Seconded: Andrew Riddle

Carried

Business Arising:

CORRESPONDENCE INWARD

DEECD

1.	Nicholas Pole, Deputy Secretary, Regional Services Group	S061-2015	Reminder	Recreational swimming activities
2.				
3.				
4.				

General

1.				
2.				
3.				
4.				

CORRESPONDENCE OUTWARDS

1.	Angela Pollard	Recognition/thank you to retired council members
2.	Angela Pollard- email	Feedback request to parents that have students registered for World Challenge
3.	Angela Pollard- Message to parents of year 5,6,7-Mount Eliza PS, Mount Eliza North, Kunyung Primary	Pre-enrolment information session information, Recognition and Scholarship Program 2016

Business Arising

Motion 385.2

“That the Outwards Correspondence be approved and the Inwards Correspondence be received”.

Moved: Andrew Riddle

Seconded: Marcia Claringbold

Carried

1. STUDENT LEADERSHIP REPORT – No Report

Motion 385.3

“That the Student Leadership Report be accepted by College Council”.

Moved:

Seconded:

2. PRINCIPAL'S REPORT– As Presented

- Angela Pollard presented the 2014 Annual Report to the School Community for ratification and endorsement.

Motion 385.4

“That the 2015 School Council ratifies and endorses the 2014 Annual Report to the School Community”.

Moved: Marcia Claringbold

Seconded: Kevin Hunter

Carried

3. FINANCE REPORT- As Presented

- Approval for amendment of signatories for the Bendigo Bank as follows:-
Angela Pollard, Kevin Hunter, Marcia Claringbold–signatories with full access
Vicki Coppock – has access with restrictions
Alter Brenda Barker-Cooper signatory access to have no restrictions
Add Danielle Vaughan and Gavan McCabe as signatories with full access
Remove any other previous signatories
Two signatures are required for any withdrawals
The above applies to all MESC accounts held at the Bendigo Bank

Motion: 385.5

“That the amendment of signatories as listed for the Bendigo Bank be approved by College Council”.

Moved: Andrew Riddle

Seconded: Jim Crawshaw

Carried

- Policies to be approved :- School Investment Policy
- School Internet Banking Policy
- School Purchasing Policy

Motion: 385.6

“That College Council approve School Investment Policy, School Internet Policy, School Purchasing Policy”.

Moved: Jim Crawshaw

Seconded: Simon Rickard

Carried

Motion 385.7

“That the minutes of the Finance Committee be accepted by College Council”.

Moved: Andrew Riddle

Seconded: Simon Rickard

Carried

Motion 385.8

“That College Council approve the Financial Report journals and approves transfers and receipt and payment adjustments as listed”

Moved: Jim Crawshaw

Seconded: Andrew Riddle

Carried

BUILDING & GROUNDS UPDATE- Update

- Joint Use Agreement: The Minister has corresponded with MEAFEC outlining support for the College. Angela has contacted the region requesting financial assistance to purchase the offsets, \$26k.
- EFM (Executive Fitness Management): CEO visited the College. The College provides use of an area (The Mezzanine), in return the College receives: fully refurbished area including removal of wall, carpeting, painting & complete bathroom(s) upgrade. (Current gym is outdated, unusable & unsafe). EFM operates the facility before 9am and after 4pm. During School hours the College has full use of the facility. This model is in use in other Victorian schools. The College has received a sample contract, we shall forward to the Legal Branch for advice.

Motion 385.9

That the Building and Grounds Report be accepted by College Council”.

Moved: Marcia Claringbold

Seconded: Jim Crawshaw

Carried

5a. COUNCIL APPROVED EXCURSIONS /CAMPS /EVENTS – None listed

Motion 385.10

“That College Council approve the excursions/camps/events etc as listed”.

Moved:

Seconded:

5b. SOCIAL FUNCTIONS REQUIRING APPROVAL BY SCHOOL COUNCIL

- Year 10 Formal - Friday 20 March – The Peninsula Kingswood Country Golf Club - Frankston

Motion 385.11

“That College Council approve the social functions as listed”.

Moved: Approved by email sent to all members - 4 March 2015

Seconded

Carried

6. INTERNATIONAL REPORT – No Report

Motion 385.12

“That the minutes of the International Report be accepted by College Council”.

Moved:

Seconded:

**7. GENERAL BUSINESS:
Business Arising**

- Lights alongside the Gym wall: Mount Eliza Junior Soccer Club would like to place lights along the gymnasium wall to light a portion of the oval. The lights will be down cast allowing soccer training to continue to 8-8.30pm. The Soccer Club will meet all installation costs, maintenance costs, usage costs and if required permit costs.
- Magic Moments Camp: 6 students attending the camp (2 are funding themselves and 4 are being sponsored). Lions Club will fund 2 students fully, Bendigo Bank will fund 1 student fully and The Mt Eliza Rotary Club will be funding one student however they are unsure of the amount which could be provided at this stage. The school will provide \$100 per sponsored student (total \$400) if Rotary are not able to contribute the full amount, \$1500.

Policies & Proformas	Date approved
School Investment Policy	19/03/2015
School Internet Banking Policy	19/03/2015
School Purchasing Policy	19/03/2015

MEETING CLOSED: 8.30pm

NEXT MEETING OF COLLEGE COUNCIL: Thurs 21/05/2015