

## SCHEDULE 4

### Notice of Election and Call for Nominations

An election is to be conducted for members of the School Council of MOUNT ELIZA SECONDARY COLLEGE.

School Council provides parents the opportunity to contribute important viewpoints that help shape the direction of the College.

Parent/Student information and nomination forms are attached and can also be accessed from the school website. Nomination forms must be lodged by 4pm on Tuesday 18 February 2020. Ballot papers will be prepared and distributed on or before Tuesday 3 March 2020 (if required). Following the close of nominations a list of the nominations received will be posted at the school. The terms of office, membership categories and number of positions in each membership category open for election are as follows:

Membership category	Term of office	Number of positions
Tuesday 11 February 2020 Notice and Call for Nominations PARENT MEMBER	From the day after the date of the declaration of the poll in 2020 to and inclusive of the date of the declaration of the poll in 2022	7
Tuesday 11 February 2020 Notice and call for DET EMPLOYEE MEMBER	From the day after the date of the declaration of the poll in 2020 to and inclusive of the date of the declaration of the poll in 2022	2
Tuesday 11 February 2020 Notice and Call for Nominations STUDENT MEMBER	From the day after the date of the declaration of the poll in 2020 to and inclusive of the date of the declaration of the poll in 2022	1
Closing Date Nominations	Tuesday February 18 <sup>th</sup>	
Date by which the list of Candidates and Nominations will be posted Close of Ballot (if required)	Thursday 20 February 2020 Tuesday 3 March 2020	

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.

**Gavan McCabe**  
Acting Principal

11 February 2020