PARENT/GUARDIAN OCCUPATION CONFIRMATION

Dear Parent/Guardian,

It is necessary to keep our database updated and we ask for your assistance by completing and returning the attached form. We apologise in advance if you have already provided this information and your situation has not changed.

We are requesting confirmation of parents'/guardians’ occupations. Like all government schools, a component of our government funding is based on parent occupation.

This information is strictly confidential and is only collected to provide a statistical number to the government so we can receive additional funding.

Please do not overstate your occupation, as this could adversely affect the amount of funding we receive. The amount of funding we receive determines the quality of resources and educational programs we can provide to our students. Please note that if we are not advised of your occupation, we must categorize you in the group that attracts the least amount of funding, which could directly affect your child.

We request that this form is returned as soon as possible to Helen Fowles who manages our College Student Administration data.

For your convenience, your child can return this form to the Administration Office, or you can email your completed form directly to Helen Fowles at hfowles@mesc.vic.edu.au. Additional forms can also be found on the College Website for downloading if required.

Please do not hesitate to contact Helen directly on 9787 6288 if you have any queries relating to parent/guardian occupation codes, or if you need to make alterations to any other details currently on file for your family and child.

Thank you for your cooperation and you continued support of our College.

Warm regards,

FIONA ANDERSON  
Business Manager

ROBIN ADAMS  
School Council President