



**MOUNT ELIZA SECONDARY COLLEGE COUNCIL
MINUTES
386th MEETING
THURSDAY 28 MAY 2015
7pm**

2015 School Council Membership

	Parent Members		DEECD Employee Members		Co-opted members
1	Robin Adams	9	Angela Pollard	13	Jim Crawshaw
2	Simon Rickard	10	Kevin Hunter	14	Kevin McKenzie
3	Harriet Fennell	11	Marcia Claringbold	15	
4	Mandee Strickland	12	Danielle Vaughan		
5	Andrew Riddle				
6	Lisa Massey				
7	Jill Young				
8	Jason Coppard				
Council Support – the following people will also attend Council meetings					
Gavan McCabe - Assistant Principal		Brenda Barker – Business Manager		Heather Hiam – Minute Secretary	
Guests: Student Leaders					

Present: Robin Adams, Simon Rickard, Harriet Fennell, Mandee Strickland, Jason Coppard, Kevin Hunter, Marcia Claringbold, Danielle Vaughan, Jim Crawshaw, Gavan McCabe, Brenda Barker, Heather Hiam

Apologies: Lisa Massey, Andrew Riddle, Angela Pollard, Kevin McKenzie, Jill Young

Minutes Previous Meeting:

Motion 385.1

“That the minutes of the 384th College Council Meeting held on Thursday 19 March 2015 be accepted as a true and accurate record”.

Moved: Simon Rickard

Seconded: Danielle Vaughan

Carried

Business Arising:

CORRESPONDENCE INWARD

DEECD

1.	Deputy Premier Minister for Education, Chief of Staff Ilsa Colson	Acknowledgement of Angela Pollard’s invitation to visit the College
2.	Russell Rees, Executive Director, Regional Monitoring and Support Division	Training for School Councillors
3.	Nicholas Pole, Deputy Secretary, Regional Services Group	Supporting students from low-income families – guidance for government schools
4.		SchoolMate app for Victorian parents information fact sheet

General

1.		
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CORRESPONDENCE OUTWARDS

1.	Email Harriet Fennell	Concerns regarding traffic on Canadian Bay Road at school drop off and pick up times
2.		
3.		

Business Arising

Motion 385.2

“That the Outwards Correspondence be approved and the Inwards Correspondence be received”.

Moved: Danielle Vaughan

Seconded: Simon Rickart

Carried

1. STUDENT LEADERSHIP REPORT – No Report

Motion 385.3

“That the Student Leadership Report be accepted by College Council”.

Moved:

Seconded:

Carried

2. PRINCIPAL'S REPORT– As Presented

- In Angela's absence Gavan presented the Principal's report. Acknowledgement to Gavan, Danni & Brenda and the extended leadership team for stepping up and working so well as a team during Angela's long service leave.
- NAPLAN – This was conducted successfully with a higher rate of participation than previously.
- Attitudes to school – data from last year – 2014 data received from this survey did not appear to represent the view of students at the college. Subsequent focus groups were conducted and students reported that the data did not seem to match their feelings about school and those of their peers. This year work has been done with the senior student leaders to consider this feedback, leaders spoke with students prior to them participating in the survey. They suggested ways of explaining to students how to interpret the questions and respond. The input of the leaders was well received by students, and we hope that this will translate into more relevant data.
- Parent/Student/ teacher interviews well attended – need to look at break times and parents that did not book interviews, overall feedback has been positive.
- Suggestions for the future include extending the time offered especially for year 12 students, go back to scheduling a separate night for Year 12.
- Using a bell system so that everyone has to move on to their next appointment.
- We also need to develop Compass feedback so that parents are not just reliant on the interview process. Teachers also need to improve the way they utilise learning tasks on Compass.
- Subject selection to be held on 10 June 10-30am – 7.30pm, the reason that we start early is to allow us to build programs around student selections.
- Huge improvement in students wearing the correct uniform in general, there is a challenge with some of the students in the older year levels. We still have 3 families that refuse to comply with uniform policy the Region's advice is that we should purchase items for the student. If this is a financial issue we offer financial support to put students in full school uniform, we also have a store of items in administration offered to students to comply with our policy so that they remain in classes.
- Feedback required on our current policy :
- Happy to support the current policy with minor variations the policy should be open to variation and modification.
- In support of the current time line for change from the winter to summer uniform. – no issues, dependent on weather.
- The expectation of the wearing of the long sleeved shirt in winter –All in support that the policy should be varied to include the option to wear long or short sleeved in winter and implemented immediately. The outer layer is considered the compulsory blazer.
- Consideration of the special circumstances of the current year 11 cohort in relation to the purchase of the blazer:-
- Blazer current year 11 students – most are hesitant to purchase the blazer. Current year 11 students (2015) are hoping for delivery of the Year 12 bomber jacket in Term 4 2015. Agreed by council that if students do not have the approved bomber jacket they must wear the blazer.
- Consideration of the future approach to the provision of an opportunity for a year 12 specific jacket for 2017 will be open to the school community for feedback.
- Concerns raised on the quality of jumper colour - looks faded.
- School Council support the current policy on facial hair and the escalation process. If this is for religious reasons students are required to provide documentation to school council. Facial hair request previously tabled has been followed up with the individual student requesting further information, Gavan to follow up.
- School Tours far and wide – receiving positive feedback. Year 7 enrolments (2016) are due in the next few weeks.
- RTL –Interviews with the students were fantastic, community service will include riding with the disabled, community environmental projects etc. Acknowledgement to Jim Crawshaw and other community members involved.

Motion 385.4

"That the Principal's Reports be accepted by College Council".

Moved: Jim Crawshaw

Seconded: Kevin Hunter

Carried

6 FINANCE REPORT- As Presented

- Rate collection to date is an improvement on last year.
- Camps, Schools Excursion Fund – New Victorian Government initiative to help subsidise any camps, sports, excursions, swimming and any other school organised programs. This will include Outdoor Ed and Personal Futures (cannot be used for books, uniform, stationery, music lessons or voluntary fees. Parents with health care card are entitled to receive \$225. Applications close 26 June- parents will be informed on Compass in the newsletter and by mail.
- Liaising with the Planning Unit regarding the Joint User agreement with the soccer club. We are proceeding with the payment off \$26,000 for environmental offsets so that we can move forward.
- Finance healthy as per balance sheet.
- Budget allocation 2015 additional revenue and expenses approved with the College able to meet all current commitments.

Motion 385.5

"That the minutes of the Finance Committee be accepted by College Council".

Moved: Marcia Claringbold

Seconded: Harriet Fennell

Carried

Motion 385.6

“That College Council approve the Financial Report journals and approves transfers and receipt and payment adjustments as listed”

Moved: Marcia Claringbold

Seconded: Harriet Fennell

Carried

3. BUILDING & GROUNDS UPDATE-See Finance

Motion 385.7

That the Building and Grounds Report be accepted by College Council”.

Moved:

Seconded:

5a. COUNCIL APPROVED EXCURSIONS /CAMPS /EVENTS – None listed

Motion 385.8

“That College Council approve the excursions/camps/events etc as listed”.

Moved:

Seconded:

5b. SOCIAL FUNCTIONS REQUIRING APPROVAL BY SCHOOL COUNCIL

6 INTERNATIONAL REPORT

- The International program continues to grow we are currently at capacity so we cannot accept any mid- year enrolments.
- We have accepted 15 applications for Year 10 July 2015 so will need to increase our classes by one.
- Challenge with homestays with these increased numbers.
- IED Recruitment visit to China has already delivered student interest in our College.
- Excursions – Shrine and Phillip Island.
- Sister school Jiangsu Province China– coming in term 3 from 23 July -29 July for six days – Assistance is being sought for homestays for 6 students.

Motion 385.9

“That the minutes of the International Report be accepted by College Council”.

Moved: Mande Strickland

Seconded: Jason Coppard

Carried

7. GENERAL BUSINESS:

Business Arising

- Request approval for an altered timetable for students – Wednesday 10 June – Course counselling and staff professional development day. Leadership teams will run the course counselling interviews; students will be expected to attend scheduled interviews with parents. Parents will be reminded to book on Compass between 10.30am until 7.30pm
- Concerned community and council members on the conduct of motorists that drive along Canadian Bay Road. School council will write to the CEO of the Mornington Shire council with these concerns. We have also received emails from community members on this issue, possible solution could be to ask about relocating the crossing directly in front of the College.
- Communication - Compass mentors to email families requesting a reply response to the email to see how many families are utilising Compass. We need to improve the way we use Compass so that the audience selected is relevant.
- Facebook is under utilised and requires review.
- Excursion reminder that payment and consent are due 2 days before the event.
- Compass absent notifications cannot be changed by a parent, must be done by the teacher.

Motion 385.10

“That College Council approve an alternative school day for students -Wednesday 10 June, students will be expected to attend their scheduled Course counselling interview.

Moved: Marcia Claringbold

Seconded: Mande Strickland

Carried

Policies & Proformas	Date approved

MEETING CLOSED: 8.40am

NEXT MEETING OF COLLEGE COUNCIL: Thursday 18 June 7pm