Netbook Damage Report - 2013

Student Details:

Student’s Name........................................................................................................ Form:.................. Date of damage: _____ / ____ / ____

Log on Code:.......................... Password:..........................

Description of Damage:

Location damage occurred?

☐ School  ☐ Transit  ☐ Home  ☐ Other:........................................................................................................

Which part of your netbook is damaged? (Please tick.)

☐ Keyboard  ☐ Screen  ☐ Netbook body  ☐ Carry Case
☐ Charger  ☐ Battery  ☐ Other ........................................................................................................

Type of event/accident? (Please tick.)

☐ Dropped  ☐ Fell Off .............................................  ☐ Thrown  ☐ Stepped On
☐ Other ........................................................................................................

School Work Backed Up

☐ Yes  ☐ No

The ICT department accept no responsibility for students school work. All students are advised to back up their school work to their home drive and/or external storage. [USB etc]

Explain how the damage occurred.

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Signed (Parent/Guardian) ................................................................. Date: _____ / ____ / ____

Parent/Guardian (Please print name)

Signed (Student) ................................................................. Date: _____ / ____ / ____

Signed (Sub-school Co-ordinator) ................................................................. Date: _____ / ____ / ____

Sub-school Co-ordinator Notes:

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Damage Invoiced to: ☐ Current User  ☐ Other Student: Name:  Code: