Mount Eliza Secondary College

Acceptable Use Agreement for Ultranet, internet and digital technologies.

Requirements for parents/carers and students accessing portable devices purchased with commonwealth government funding for Digital Education Revolution.

The Digital Education Revolution—VIC program aims to improve student learning experiences both in and out of the classroom. Mount Eliza Secondary College is providing students with a digital device on the expectation that they will make good decisions with regard to their personal use of technology.

The acceptable use agreement must be signed and provided to the school before the device will be issued or used.

1. Purpose
The digital device is to be provided as a tool to assist student learning both at school and at home.

2. Equipment

2.1 Ownership
2.1.1 If taken home, the student must bring portable devices fully charged to school every day. Power cords should be left at home.
2.1.2 The school retains ownership of the device until the student completes Year 12. At this time ownership of the device will be determined by the school.
2.1.3 Parents/carers and students should be aware that files stored on the device or on the school’s server are not private.
2.1.4 If the student leaves the school prior to completing Year 12 or moves to another Government or non-Government school, interstate or overseas, the device must be returned to the school.

2.2 Damage or loss of equipment
2.2.1 All devices and batteries are covered by a manufacturer’s warranty. The warranty covers manufacturer’s defects and normal use of the device. It does not cover negligence, abuse or malicious damage.
2.2.2 Any, vandalism, damage, loss or theft of the device must be reported immediately to the appropriate sub school office. This includes any unauthorised “personalisation” of the device such as scribing, adding stickers etc.
2.2.3 In the case of suspected theft a police report must be made by the family and a copy of the report provided to the school.
2.2.4 In the case of loss or accidental damage the Mount Eliza Secondary College Loss or Damage Form should be completed, signed by a parent/carer, student and returned to the appropriate sub-school office. A copy of this document is available from the College web site.
2.2.5 If a device is damaged or lost the Principal will determine whether replacement is appropriate and/or whether or not the student retains access to a device for home use.
2.2.6 Students will be required to replace lost or damaged chargers.
2.2.7 If a device is damaged and said damage is not covered by the manufacturer’s warranty or any of the school’s insurance arrangements, the Principal may determine that the student must pay to the school the costs of repairing the damage or if necessary the costs of replacing the device. A list of charges is available from the College web site.

2.3 Substitution of equipment
2.3.1 When a device is replaced under warranty, its type of replacement will depend upon the respective manufacturer’s warranty.
2.3.2 When a device is replaced by the school, its type of replacement will depend upon the replacement policy of the school.

3. Standards for device
The student is responsible for:
3.1.1 Taking care of digital devices in accordance with school guidelines
3.1.2 Adhering to the school’s Acceptable Use Agreement when using the machine A copy of this agreement can be found on the College web site.

3.1.3 Backing up data securely Guidelines on how to back up your computer are available from the College web site.

3.1.4 Maintaining settings for virus protection, spam and filtering that have been set as a departmental standard.

I acknowledge and agree to follow these rules. I understand that my access to the internet and mobile technology at school will be renegotiated if I do not act responsibly.

I have read the Acceptable Use Agreement carefully and understand the significance of the conditions and agree to abide by these conditions. I understand that any breach of these conditions will result in internet and mobile technology access privileges being suspended or revoked.

Student Name: ..............................................................Year Level: ........................................

Student Signature: ........................................................................................................

Parent/Carer Signature: ...................................................................................................

Parent/Carer Signature: ...................................................................................................

Date: .................................................................

A copy of the Information for Parents-Acceptable Use Agreement for Ultranet, Internet and Digital Technologies is available on the school website. If you have any concerns about this agreement or ideas for making the agreement better please contact Mr Phil Larkins on (03) 9787-6288 or by email plarkins@mesc.vic.edu.au

For further support with online issues students can call Kids Helpline on 1800 55 1800. Parents/carers can call Parentline 132289 or visit http://www.cybersmart.gov.au/report.aspx

Photographs/Video Permission
I give permission for my son/daughter to be photographed by the teacher and/or other students for use on the Ultranet only as authorised by the classroom teacher.

Parent/Carer Signature: ...........................................

Date: .................................................................